

JEWISH BLIND & DISABLED TENANT VOLUNTEER ROLE OUTLINE

We work closely with tenants, volunteers and organisations to develop supportive communities within our buildings whilst connecting tenants to the wider local and Jewish community. We strive to enhance independence and boost the physical and mental wellbeing of our tenants.

This outline has been drawn up to help you understand what will be expected of you in your role as a tenant volunteer.

Service overview

We encourage tenants to play a role in shaping and contributing to their community, as well as being a friendly and supportive neighbour.

Tenant volunteers are invited to taking an active part in planning and delivering their programme of engagement suitable for their development. This includes organising social activities such as running film evenings as well as engaging with fellow tenants in their own building and across Jewish Blind & Disabled's other developments.

Tenant volunteers will also be involved in the meeting and greeting of new tenants, assisting where needed and being introducing to other tenants as and when they are ready.

Main duties

- To assist the CET with creating a welcoming, positive and inclusive atmosphere within the developments
- Meet regularly to develop and implement a regular programme of events both internally and across all of Jewish Blind & Disabled's developments
- Attend consultations with outside organisations to help determine tenants needs for future programs.
- Raise any concerns, problems or potential safeguarding issues to the CET immediately
- Understand and work to the Volunteer Agreement provided as part of the induction training

Key skills

- A desire to make a difference to people's lives

- Good communication skills
- An understanding of confidentiality and boundaries
- Reliability
- Flexibility
- Willingness to undertake induction training and work within the organisation's guidelines and policies

Time Commitment

Tenants can choose the number of hours they wish to commit but a minimum of one hour once a month is suggested. There is no time limit on the length of service, but tenants are asked to make a commitment for a minimum of three months

Responsible to

Community Engagement Team Manager

Our volunteer framework and offering

We will ensure anyone who gives their time to us feels valued, understood and proud to be part of Jewish Blind & Disabled through regular training sessions, communication and thank you events.

We will constantly create and expand volunteering opportunities across all of our developments and ensure all volunteers are aware of our objectives.

As part of our commitment to our volunteers, we will:

- Always treat our volunteers with respect, consideration and appreciation
- Ensure you have a clear idea of your responsibilities
- Give you information about the training and support available to help you carry out their role
- Provide you with support through regular meetings or discussions
- Update you on how their work has made a difference

We expect volunteers to:

- Live by our values. Jewish Blind & Disabled is guided by our strong Jewish values. Our behaviours demonstrate how we live our values. We expect all of our staff and volunteers to behave in accordance with our five values of Integrity, Respect, Fairness, Truth and Kindness
- Act in a way that doesn't discriminate against or exclude anyone
- Maintain the confidential information of the organisation and tenants whilst keeping mindful of professional boundaries.
- Follow the organisations health and safety policy

- Provide as much notice as possible if they are unable to fulfil their volunteering commitment

For more information, please contact volunteer@jbd.org