



JEWISH BLIND & DISABLED ACTIVITY FACILITATOR ROLE OUTLINE

We work closely with tenants, volunteers and organisations to develop supportive communities within our buildings whilst connecting tenants to the wider local and Jewish community. We strive to enhance independence and boost the physical and mental wellbeing of our tenants.

This outline has been drawn up to help you understand what will be expected of you in your role as an activity facilitator.

Service overview

We run a regular programme of classes and activities within our developments which take place across the week including weekends to give tenants a wide variety of choice depending on their individual preference. Classes and activities are facilitated by volunteers both in person and on Zoom.

Activities range from art groups, book clubs, discussion groups and skill-based classes such as language lessons.

Main duties

- To run a class once a week as agreed with the Community Engagement Team (CET)
- Raise any concerns, problems or potential safeguarding issues to the CET immediately
- Understand and work to the Volunteer Agreement provided as part of the induction training.

Key skills

- A desire to make a difference to people's lives
- Good communication skills
- An understanding of confidentiality and boundaries
- Reliability
- Flexibility
- Willingness to undertake induction training and work within the organisation's guidelines and policies.

Time Commitment

A minimum of one hour every week. There is no time limit on the length of service, but facilitators are asked to make a commitment for a minimum of three months.

Responsible to

Community Engagement Team Manager

Our volunteer framework and offering

We will ensure anyone who gives their time to us feels valued, understood and proud to be part of Jewish Blind & Disabled through regular training sessions, communication and thank you events.

We will constantly create and expand volunteering opportunities across all of our developments and ensure all volunteers are aware of our objectives.

As part of our commitment to our volunteers, we will:

- Always treat our volunteers with respect, consideration and appreciation
- Ensure you have a clear idea of your responsibilities
- Give you information about the training and support available to help you carry out their role
- Provide you with support through regular meetings or discussions
- Update you on how their work has made a difference.

We expect volunteers to:

- Live by our values. Jewish Blind & Disabled is guided by our strong Jewish values. Our behaviours demonstrate how we live our values. We expect all of our staff and volunteers to behave in accordance with our five values of Integrity, Respect, Fairness, Truth and Kindness
- Act in a way that doesn't discriminate against or exclude anyone
- Maintain the confidential information of the organisation and tenants whilst keeping mindful of professional boundaries.
- Follow the organisations health and safety policy
- Provide as much notice as possible if they are unable to fulfil their volunteering commitment.

For more information, please contact volunteer@jbd.org